This document will help you change your password for your INSEAD IT account.

By following the steps below you will be able to change your current password to a different one.

1. Open an internet browser and enter the password self-service web address
   http://ichange.insead.edu/

2. Enter your INSEAD email address as your username and click Next
3. This will display the Change Password screen. Enter your current password in the Old password field. Enter your new password in the New Password field and enter your new password again in the Confirm New Password field and click Change Password.

4. Your INSEAD password has been changed when you receive below message.